

Deputy Chair Cancer Education and Training Advisory Committee

The Deputy Chair as a member of the Cancer Education and Training Advisory Committee (CETAC) is a rare opportunity to:

- Provide strategic advice and grow a robust education and training program locally and globally.
- Support the Chair to lead the expert CETAC to drive the successful development, implementation and quality improvement of the education and training program across the VCCC Alliance.
- Provide advice to the VCCC Alliance Board on the strategic implementation of education and training programming across the alliance where appropriate.
- Be part of a dynamic Committee contributing to education and training components of the VCCC strategic programs and primary responsibility for the governance of programs such as the Masters of Cancer Sciences and SKILLED clinical trials internship program.
- Foster networking, information sharing and collaboration across the VCCC Alliance member organisations and partners across Victoria.

Expression of Interest

We are seeking a highly motivated cancer educator with experience in setting strategic directions, leadership, collaborating with multidiscipline stakeholders and capacity to commit in the role as Deputy Chair of the Cancer Education and Training Advisory Committee (CETAC). The Deputy Chair role is not a succession plan for Chair, applicants can apply along with others when the position becomes available. The VCCC Alliance is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing staff and consumers a safe, respectful and rewarding environment. All meetings are offered with remote access.

Scope of the Position

This honorary role will assist in providing strategic direction for the CETAC and the education and training strategy it governs as directed by the Chair. The primary aim is to support the Chair in activities to develop an education and training program which will contribute to the establishment of a highly trained clinical, research and education workforce to meet the increasingly complex demands of their roles. In addition, the role is to build collaboration and support educational programming in regional initiatives improving cancer outcomes in conjunction with the Regional Innovation program. The time commitment is associated with the four CETAC meetings per year, quarterly VCCC Alliance Board meetings and varying other Strategic Program Plan requirements.

The VCCC Alliance

The vision for the VCCC Alliance is to save lives through the integration of consumer-engaged cancer research, education and patient care. Founded in the holistic principles of the internationally recognised Comprehensive Cancer Centre model, the VCCC Alliance brings together ten research, academic, and clinical institutions to achieve what can only be done through state-wide collaboration. The aim is to improve cancer outcomes in metropolitan and regional Victoria, and forge new approaches to cancer research, education, and patient care for all.

The VCCC Alliance Strategic Program Plan

In 2020, the Victorian Government committed \$27 million to the development and execution of the new VCCC Alliance Strategic Program Plan 2021-2024 that sets out a roadmap of integrated, innovative and ambitious programs that tackle the complexities of cancer outcomes in Victoria. The Strategic Program Plan aims to accomplish this mission by focussing on four key themes of Discovery, Acceleration, Equity and Leadership and designed to support delivery of the Victorian Cancer Plan.

Applications are open to experienced clinicians, allied health professionals, researchers or educators working within one of the VCCC Alliance member organisations. Please express your interest by submitting the form and including a copy of your CV of relevant educational/leadership experience by 31 January 2022 to:

Michelle Barrett, Head of Education

**Deputy Chair
Cancer Education and Training Advisory Committee**



michelle.barrett@unimelb.edu.au

03 8559 7105

Please direct any queries to Kylie Mason, Chair, Cancer Education and Training and Advisory Committee

Kylie.Mason@mh.org.au

Position Title:	Deputy Chair, Cancer Education and Training Advisory Committee	
Reports To:	Direct	Chair, VCCC Alliance Cancer Education and Training Advisory Committee
	Indirect	Executive Director, VCCC Alliance
Key supports in the position:	Internal	VCCC Alliance Head, Education VCCC Alliance Program Manager, eLearning Interface VCCC Alliance Head, Quality and Strategic Initiatives VCCC Alliance Head, Research VCCC Alliance Head, Finance and Corporate Services
Key relationships	Internal	VCCC Alliance Board VCCC Alliance Executive Director VCCC Alliance Cancer Research Advisory Committee VCCC Alliance Cancer Consumer Advisory Committee VCCC Alliance Cancer Education and Training and Advisory Committee Education Team Communications Team Strategic Program Plan Program Managers
	External	VCCC Alliance members VCCC Alliance regional partners Relevant cancer control and advocacy organisations Relevant colleges or professional peak bodies with responsibility for education/training, professional development and/or accreditation Cancer clinical trial sites state-wide Universities and other education/training providers
Key selection criteria		<u>Degree(s)</u> Any relevant clinical/allied health qualification Masters or equivalent experience in education and training <u>Essential</u> <ul style="list-style-type: none"> • Commitment to the mission of the VCCC Alliance education and training program • Demonstrated collaborative leadership in the health sector • Experience and knowledge in best practice educational development and delivery • Understanding of the practicality of engagement with regional communities • Ability to exercise sound judgment and sensitivity in managing relationships.

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		<ul style="list-style-type: none">• Skills in writing reports, briefs, and other written communications for a range of audiences.• Excellent networking, information sharing and communication skills.• Interest in educational best practice• A track record of success in post-graduate education/ training for health• Capacity to attend each CETAC and Board meeting• Employed within a VCCC Alliance member organisation
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