

POSITION OVERVIEW

Position Title	VCCC Alliance Patient Advisory Committee Member
Background	<p>The Victorian Comprehensive Cancer Centre Alliance (VCCC Alliance) is a collective impact organisation working with a common agenda to improve outcomes for people affected by cancer.</p> <p>We will be launching a national patient-partnered cancer research program which aims to partner directly with cancer patients across Australia.</p> <p>The program will provide an opportunity for patients to share their clinical data, biospecimens (for genomics) and their cancer experiences with researchers globally.</p> <p>Our intention is to create a multinational dataset with the power to unlock better diagnostic techniques, treatments, and long-term outcomes.</p> <p>We want cancer patients to be active partners in this program, both in its design, and its implementation. To achieve this, a Patient Advisory Committee (PAC) will be established. The committee will be tasked with making initial and ongoing recommendations to the Program Director for improvements and innovations that can maximise impact of patient-related activities.</p> <p>The VCCC Alliance is actively seeking applications from cancer consumers to form the PAC. A cancer consumer, defined as a past, present, or potential user of a cancer service. A person affected by cancer includes patient, a person caring for someone with cancer, or a family member or friend. Membership will strive for representation from all Australian states and territories.</p>
Accountability To	<p>The PAC will report to the Patient-Partnered Cancer Research Joint Steering Committee via the Program Director and VCCC Alliance Executive Director.</p>
Main Purpose of Position	<p>The PAC will provide strategic advice and direction from the patient perspective to maximise study success and research outcomes. Areas for strategic advice include patient engagement, recruitment, and retention of study participants. Committee members will also act as champions for the program.</p>
Key Effectiveness Areas	<ul style="list-style-type: none"> • Provide experience, guidance, and priorities from the patient perspective • Advocate for the patient perspective to be integrated across the research program to embed patient-centredness as a core value. • Provide oversight and strategic advice on continuous improvement of patient activities and evaluation in a timely manner. • Make recommendations and provide input to the Scientific Innovation and Advisory Committee and Equity Advisory Committee. • Act as ambassadors for the program in each state, and nationally, to promote the importance and value of the program to patients, and other key stakeholders • Foster networking, information sharing, two-way communications, and collaboration with patient advocacy organisations and community groups • Attendance and proactive participation in quarterly meetings and respond to reasonable out-of-session requests. • Work respectfully and inclusively within the committee and broader patient community.
Key Relationships	<p><u>VCCC Alliance</u></p> <ul style="list-style-type: none"> • VCCC Alliance Executive Director

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	<ul style="list-style-type: none"> • Patient-Partnered Cancer Research Program Director • Patient-Partnered Cancer Scientific Innovation and Advisory Committee • Patient-Partnered Cancer Equity Advisory Committee • Patient Partnerships Lead • Patient-Partnered Research Project Team • VCCC Alliance Cancer Consumer Advisory Committee <p>External:</p> <p>Members of PAC will broker relationships with the patient community and key partners across Australia as appropriate for successful program implementation.</p>
<p>Key Selection Criteria</p>	<p>The VCCC Alliance values diversity and promotes equity and broad representation on its committees. Cancer consumers from diverse communities are encouraged to apply.</p> <p>Skills and Experience</p> <ul style="list-style-type: none"> • Consumer and/or lived experience of cancer, whether as a patient, a person caring for someone with cancer or a family member or friend. <p>Essential</p> <ul style="list-style-type: none"> • Ability to work collaboratively • Excellent networking, information sharing and communication skills. • Ability to provide strategic advice, knowledge, skills, and experience to inform timely decisions • Availability to attend and proactively participate in quarterly meetings and respond to reasonable out-of-session requests. <p>Desirable</p> <ul style="list-style-type: none"> • Experience working with researchers • Skills in reviewing research proposals, and other written communications for a range of audiences
<p>Commitment</p>	<p>PAC will meet approximately quarterly. Meetings will be held during business hours, initially via zoom. Meeting papers will be distributed one week before the meeting. Members will be expected to have reviewed papers before the meeting, and there may be follow-up tasks that interested members choose to engage with.</p>
<p>Remuneration</p>	<p>All consumer members of the PAC will be offered remuneration for their time. Remuneration will be offered in accordance with the VCCC Alliance Accounting and Financial Management Policy and related procedures.</p>

If you would like to discuss this expression of interest form, or you would like to receive these documents in a more accessible format, please contact the Patient Partnership Lead, Dr Tilini Gunatillake: Gunatillake.t@unimelb.edu.au.