

<b>Position Title</b>	<b>VCCC Alliance Patient Advisory Committee Chair</b>
<b>Background</b>	<p>The Victorian Comprehensive Cancer Centre Alliance (VCCC Alliance) is a collective impact organisation working with a common agenda to improve outcomes for people affected by cancer.</p> <p>We will be launching a national patient-partnered cancer research program which aims to partner directly with cancer patients across Australia.</p> <p>The program will provide an opportunity for patients to share their clinical data, biospecimens (for genomics) and their cancer experiences with researchers globally.</p> <p>Our intention is to create a multinational dataset with the power to unlock better diagnostic techniques, treatments, and long-term outcomes.</p> <p>We want cancer patients to be active partners in this program, both in its design, and its implementation. To achieve this, a Patient Advisory Committee (PAC) will be established. The committee will be tasked with making initial and ongoing recommendations to the Program Director for improvements and innovations that can maximise impact of patient-related activities.</p> <p>The VCCC Alliance is actively seeking applications for a highly motivated cancer consumer to Chair the PAC meetings.</p> <p>A cancer consumer, defined as a past, present, or potential user of a cancer service. A person affected by cancer includes patient, a person caring for someone with cancer, or a family member or friend.</p>
<b>Accountability To</b>	<p>The PAC Chair will report directly to the Patient-Partnered Cancer Research Program Director and the VCCC Alliance Executive Director.</p>
<b>Main Purpose of Position</b>	<p>The PAC Chair will oversee the strategic direction of the PAC.</p> <p>The primary aim of the Chair is to create a cohesive committee and ensure the expertise of the lived experience is incorporated in program design and delivery.</p> <p>The Chair will provide regular advice, and recommendations from the PAC to the Patient-Partnered Cancer Research Program Director and the VCCC Alliance Executive Director.</p> <p>The successful incumbent will also build collaboration networks and support effective patient-related program activities across Australia.</p>
<b>Key Effectiveness Areas</b>	<p>This influential leadership position is offered to a cancer consumer who will relish the opportunity to:</p> <ul style="list-style-type: none"> <li>• Drive strategic advice on leadership and continuous improvement of the patient-partnered cancer research program</li> <li>• Lead a dynamic and passionate committee developing effective initiatives and strategies to maximise patient-related activities (including but not limited to patient engagement, recruitment, and retention of study participants).</li> <li>• Advocate for the consumer perspective to be integrated across the patient-partnered cancer research program to facilitate our core</li> </ul>

## POSITION OVERVIEW

	<p>value of patient-centredness.</p> <ul style="list-style-type: none"> <li>• Foster networking, information sharing and collaboration across the VCCC Alliance member organisations and partners throughout Australia.</li> <li>• Make recommendations and provide input to the Scientific Innovation and Advisory Committee and Equity Advisory Committee.</li> <li>• Act as an ambassador for the program nationally, promoting the importance and value of the program to patients, and other key stakeholders</li> <li>• Work respectfully and inclusively within the committee and broader patient community.</li> </ul>
<p><b>Key Relationships</b></p>	<p><b><u>VCCC Alliance</u></b></p> <ul style="list-style-type: none"> <li>• VCCC Alliance Executive Director</li> <li>• Patient-Partnered Cancer Research Program Director</li> <li>• Patient-Partnered Cancer Scientific Innovation and Advisory Committee</li> <li>• Patient-Partnered Cancer Equity Advisory Committee</li> <li>• Patient Partnership Lead</li> <li>• Patient-Partnered Research Project Team</li> <li>• VCCC Alliance Cancer Consumer Advisory Committee</li> </ul> <p><b><u>External:</u></b></p> <p>The PAC Chair will broker relationships with the patient community and key partners across Australia as required for successful program implementation.</p>
<p><b>Key Selection Criteria</b></p>	<p>The VCCC Alliance values diversity and promotes equity and broad representation on its committees. Cancer consumers from diverse communities are encouraged to apply.</p> <p><b><u>Skills and Experience</u></b></p> <ul style="list-style-type: none"> <li>• Consumer and/or lived experience with cancer, whether as a patient, a person caring for someone with cancer or a family member or friend.</li> <li>• Demonstrated collaborative consumer leadership in the health sector</li> <li>• Demonstrated experience and involvement in a consumer committee</li> <li>• Experience providing advice to research programs</li> <li>• Experience and knowledge in best practice consumer engagement and implementation</li> <li>• Ability to exercise sound judgment and sensitivity in managing relationships</li> <li>• Depth of leadership experience, with empathy in recognising that others have the right to hold views which may differ from your own</li> <li>• Skills in writing reports, briefs, and other written communications for a range of audiences</li> <li>• Excellent networking, information sharing and communication skills.</li> </ul>

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<b>Commitment</b>	<p>The Chair will be expected to meet with the Patient Partnership Lead to form an agenda and agree on meeting papers prior to the PAC meeting.</p> <p>The Chair will also review papers and follow up on tasks following PAC meetings. In addition to managing quarterly PAC meetings (formal and informal), the Chair will also be involved in varying other Patient-Partnered Research Program requirements.</p> <p>Meetings will be held during business hours, via zoom. Meeting papers will be distributed one week before the meeting.</p>
<b>Remuneration</b>	<p>PAC Chair will be offered remuneration for their time. Remuneration will be offered in accordance with the VCCC Alliance Accounting and Financial Management Policy and related procedures.</p>

If you would like to discuss this expression of interest form, or you would like to receive these documents in a more accessible format, please contact the Patient Partnership Lead, Dr Tilini Gunatillake: [Gunatillake.t@unimelb.edu.au](mailto:Gunatillake.t@unimelb.edu.au).