

CALL FOR EXPRESSION OF INTEREST



Chair Cancer Consumer Advisory Committee

16 March 2023

The VCCC Alliance

The vision for the VCCC Alliance is to save lives by integrating consumer-engaged cancer research, education, and patient care. Founded in the holistic principles of the internationally recognised Comprehensive Cancer Centre model, the VCCC Alliance brings together ten research, academic, and clinical institutions to achieve what can only be achieved through state-wide collaboration. The aim is to improve cancer outcomes in metropolitan and regional Victoria, and forge new approaches to cancer research, education, and patient care for all.

The role

The role of Chair of the Cancer Consumer Advisory Committee (CCAC) is a rare opportunity to:

- Lead and provide strategic advice and grow a robust consumer engagement program of work;
- Lead the lived expertise perspective to drive the successful development, implementation and quality improvement of the consumer program across the VCCC Alliance;
- Advise the VCCC Alliance Board on the strategic implementation of consumer engagement across the VCCC Alliance;
- Be part of a dynamic committee contributing to consumer engagement across all the VCCC Alliance strategic programs;
- Foster networking, information sharing and collaboration across the VCCC Alliance member organisations and partners across Victoria;
- Work closely with the VCCC Alliance Board, VCCC Alliance Executive Director, key VCCC Alliance staff and committees;
- Provide strategic advice on leadership and continuous improvement of VCCC Alliance consumer engagement practice and implementation;
- Role model for the dynamic and passionate committee developing consumer-led research, education and training priorities and initiatives for effective consumer engagement;
- Advocate for the consumer perspective to be integrated across VCCC Alliance strategic programs to facilitate our core value of patient-centredness;
- Identify and develop processes to support capacity building to engage with priority populations;
- Ensure the VCCC Alliance consumer engagement strategy includes a regional perspective;
- Facilitate evaluation and monitoring of the impact of consumers involvement;
- Provide leadership for the development and monitoring of the annual plan of work and ensuring this aligns with VCCC Alliance strategic priorities;
- Support the identification of education and training needs for VCCC Alliance consumers to support the capability building in consumer leadership and advocacy areas.

Expression of Interest

We are seeking a highly motivated consumer advocate with lived experience in the cancer setting and the capacity to commit to the role of Chair of the Cancer Consumer Advisory Committee (CCAC). The ideal candidate will also have experience setting strategic directions, leadership, governance and collaborating with multidisciplinary stakeholders.

The VCCC Alliance is committed to all aspects of equal opportunity, diversity, and inclusion in the workplace, providing staff and consumers with a safe, respectful, and rewarding environment. All meetings are offered with remote access.

Scope of Position

The CCAC Chair role will lead the strategic direction for the CCAC and the consumer engagement strategy it governs. The primary aim is to develop a skilled Consumer Network and focus on integrating the expertise of a lived experience in program design and delivery. In addition, the successful incumbent will build collaboration networks and support effective consumer engagement in all VCCC Alliance initiatives to improve cancer outcomes for all Victorians. The expected time commitment is associated with monthly CCAC meetings (formal and informal), participation in the quarterly Consumer Network meetings and varying other VCCC Alliance Strategic Program Plan requirements.

The VCCC Alliance Consumer Engagement Strategy

The VCCC Alliance has demonstrated a strong and clear commitment to consumer engagement since its inception. As programs evolve, implementing a sustainable yet agile framework remains a priority. Ensuring consumer involvement and perspective across all levels of the organisation enables a patient-centred approach to inform and enhance our work. Solid foundations have already been established, with substantial achievements including, but not exclusive to, the production of an online toolkit of resources, implementation of consumer remuneration, a highly popular annual consumer engagement forum and evidence of consumer advocacy at state, national and international levels. A recent reference of the VCCC Alliance Toolkit and Model of Consumer Engagement in the Victorian Cancer Plan 2020-2024 attests to the quality and value of the strategy.

The VCCC Alliance provides secretariat support for the CCAC and will take responsibility for induction, onboarding and training of Committee members. The VCCC Alliance offers remuneration and expense reimbursement under the VCCC Alliance Accounting and Financial Management Policy and related procedures.

Further Information

For a confidential discussion and further information, please contact Dr Joanne Britto, Manager Consumer Involvement, joanne.britto@unimelb.edu.au

To Apply

To express interest, please send your **consumer representative CV** outlining engagement with organisations or groups (2 pages maximum). Please also include a cover letter outlining your reasons for applying and addressing the key selection criteria.

Send applications to Dr Joanne Britto, Manager Consumer Involvement, joanne.britto@unimelb.edu.au no later than **Friday 21 April 2023**.

Position details

Position Title:	Chair, Cancer Consumer Advisory Committee	
Reporting To	Direct	Chair of the Board, VCCC Alliance
	Indirect	Executive Director, VCCC Alliance
Main Purpose of Position	Internal	Lead the consumer program that ensures the consumer voice is active across the evolvingly complex needs of the VCCC Alliance programs of work.
Key Supports to the Position	Internal	VCCC Alliance Manager Consumer Involvement VCCC Alliance Head, Quality and Strategic Initiatives VCCC Alliance Head, Education VCCC Alliance Head, Research Health Equity Program Manager
Key Relationships	Internal	VCCC Alliance Board VCCC Alliance Executive Director VCCC Alliance Cancer Consumer Advisory Committee (CCAC) VCCC Alliance Cancer Research Advisory Committee (CRAC) VCCC Alliance Cancer Education and Training and Advisory Committee (CETAC) Health Equity Program and Equity Advisors Communications Team Strategic Program Plan Program Managers
	External	VCCC Alliance members VCCC Alliance regional partners Relevant cancer control and advocacy organisations Relevant consumer advocacy organisations
Key Selection Criteria	Commitment to the mission of the VCCC Alliance Consumer Engagement program Experience and knowledge in best practice consumer engagement and implementation Demonstrated collaborative consumer leadership in the health sector Experience in developing and/or delivering education and skill development for consumers in effective engagement and advocacy Lived experience and knowledge of consumer advocacy in the Victorian health sector Understanding of the practicality of engagement with regional communities Understanding of the factors that may contribute to inequitable cancer outcomes for Victorians	

	<p>Ability to exercise sound judgment and sensitivity in managing relationships, excellent networking, information sharing, and communication skills</p> <p>Depth of leadership experience, with empathy in recognising that others have the right to hold views that may differ from your own</p> <p>Skills in writing reports, briefs, and other written communications for a range of audiences</p> <p>Capacity to attend each CCAC, Consumer Network, and Board meeting</p>
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Key Effectiveness Areas

- To provide leadership and strategic direction for all VCCC Alliance consumer engagement.
- Provide strategic advice and recommendations to the VCCC Alliance Executive Director and Board on consumer engagement matters.
- Ensure consumer engagement occurs on time and within budget to the satisfaction of all stakeholders.
- Collaborate with Chair of CRAC and CETAC to integrate relevant consumer engagement into their programming.



Supported by



VCCC Alliance members

